

**Oyster River Cooperative School District
REGULAR MEETING**

December 2, 2020**Oyster River High School Auditorium****7:00 PM**

- I. CALL TO ORDER**
6:30 – 7:00 PM MANIFEST REVIEW/APPROVAL AT EACH SCHOOL BOARD MEETING
- II. APPROVAL OF AGENDA**
- III. PUBLIC COMMENTS** (*Total allotted time for public comment 30 minutes*)
- IV. APPROVAL OF MINUTES**
- Motion to approve 11/18/20 Regular and 11/19/20 Budget Workshop Meeting Minutes.
- V. ANNOUNCEMENTS, COMMENDATIONS AND COMMENTS**
- A. District**
- B. Board**
- VI. UNANIMOUS CONSENT AGENDA** *{Requires unanimous approval. Individual items may be removed by any Board Member for separate discussion and vote}*
- Motion to approve ORHS/ORMS Winter sports coaches and volunteers.
 - Motion to approve the list of policies for second read/adoption and deletion. Second Read/Adoption: GCQC-Resignation/Retirement, GCP – Staff Vacancies, GDR – Work Rules for Staff. For Deletion: GCKA-Overnight Program Implementation, GCN/AFC – Evaluation of Professional Staff – Teachers, GDPC/GCPC - Retirement
- VII. DISTRICT REPORTS**
- A. Assistant Superintendent/Curriculum & Instruction Report(s)**
- B. Superintendent's Report**
- Review NESDEC Enrollment Projections
 - Update on Board Standing Committee to Investigate models to improve instructional strategies during Pandemic.
- C. Finance Committee Report**
- D. Business Administrator**
- E. Student Representative Report**
- F. Other:**
- VIII. DISCUSSION ITEMS**
- Finalize 2021-22 School Year Budget
 - FY22 Default Budget
 - Draft 2021 Budget Warrant Articles
 - Board Committee Vacancies: Policy and Sabbatical Committee
 - Facility Use by Outside Groups
- IX. ACTIONS**
- A. Superintendent Actions**
- B. Board Action Items**
- Motion to Approve 2021-22 School Year Budget
 - Motion to approve FY22 Default Budget
 - Motion to approve the FY21 Warrant Articles
 - Motion to appoint Board Members to the Policy and Sabbatical Committee.
 - Motion to approve the list of policies for first read and deletion. First Read: GCRD – Tutoring for Pay, For Deletion: GCQB – Publication of Creation of Education Materials.
- X. SCHOOL BOARD COMMITTEE UPDATES**
- XI. PUBLIC COMMENTS**
- XII. CLOSING ACTIONS**
- A. Future meeting dates:** December 16, 2020 – Regular Meeting – ORHS Auditorium
December 30, 2020 – Manifest – SAU 3:30 PM
January 6, 2021 – Regular Meeting – ORHS Auditorium
- XIII. NON-PUBLIC SESSION: RSA 91-A:3 {If Required}**
NON-MEETING SESSION: RSA 91-A2 {If Required}
- XIV. ADJOURNMENT**

The School Board reserves the right to take action on any item on the agenda.

Respectfully submitted,
Superintendent

**Oyster River Cooperative School District
SAU #5**

Welcome to the School Board meeting. If you wish to be heard by the Board, please note "Public Comment" at the beginning of the agenda (reverse side). During the comment section of the agenda each speaker may have up to three (3) minutes within the time frame allowed. Board Chair may limit time allotment as deemed necessary. Occasionally, the Board may "suspend its rules" to allow visitor participation at the time an issue of specific interest is being addressed. A speaker will not be recognized for a second time on a particular topic.

Visitors should not expect a Board response to their comments or questions under the above since the Board may not have discussed or taken a position on the matter. The Superintendent, without speaking for the Board, may offer clarification as appropriate.

Agendas and background information are available on the district website prior to meetings. Agendas and additional information are generally available at the entrance to the meeting room or distributed at the time the item is introduced for discussion.

The ORCSD School Board will meet in regular session on the first and third Wednesdays of the month with special meetings when necessary. The School Board appreciates your attendance at these meetings and invites your continued interest in its work on behalf of the children and residents of the District.

Oyster River Cooperative School District Members:

- | | |
|--------------------------------|----------------------------|
| • Brian Cisneros | Term on Board: 2018 –2021 |
| • Thomas Newkirk, Chair | Term on Board: 2019 - 2022 |
| • Yusi Turell | Term on Board: 2020 - 2021 |
| • Michael Williams, Vice Chair | Term on Board: 2020 - 2023 |
| • Denise Day | Term on Board: 2020 - 2023 |
| • Allan Howland | Term on Board: 2018 - 2021 |
| • Daniel Klein | Term on Board: 2018 - 2021 |

Information Regarding Nonpublic Session

On occasion, the Board agenda may include (or be adjusted to include) a Nonpublic Session. When a motion is made to do so, it will be done under the provisions of the NH State Law RSA 91-A:3 II, and one or more of the following reasons will be claimed for entering Nonpublic Session:

- a. The dismissal, promotion or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request will be granted.
- b. The hiring of any person as a public employee.
- c. Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting.
- d. Consideration of the acquisition, sale or lease of real property or personal property which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general community.
- e. Consideration or negotiation of pending claims or litigation which has been threatened in writing or filed against the body or agency of any sub-division thereof, or against any member thereof because of his membership in such body or agency, until the claim or litigation has been fully adjudicated or otherwise settled.

Oyster River Cooperative School District

Regular Meeting Minutes

November 18, 2020

DRAFT

SCHOOL BOARD PRESENT: Brian Cisneros, Dan Klein, Tom Newkirk, Denise Day, Michael Williams, Al Howland, Yusi Turell

Student Representative: Megan Deane

ADMINISTRATORS PRESENT: James Morse, Todd Allen, Sue Caswell, Suzanne Filippone, Jay Richard, Misty Lowe, David Goldsmith, Catherine Plourde

STAFF PRESENT: Mark Milliken, Mike McCann, William Sullivan, Kim Felch, Andy Lathrop, Josh Olstad, Jim Rozycki, Mark Milliken, Kimberly Wolph

GUEST PRESENT: There were 8 members in the audience.

CALLED TO ORDER at 7:00 PM by Tom Newkirk

Tom Newkirk introduced a 90 second musical presentation by Dave Ervin accompanied by musician Jim Daley and students from the jazz band.

Denise Day made a motion to open the public hearing on the Supplemental Public-School Response Fund (SPSRF), 2nd by Brian Cisneros. Motion passed with a vote of 7-0 with the student representative voting in the affirmative.

Jim Morse explained that Governor Sununu committed \$45 million in supplemental funds to provide relief and support for unanticipated costs associated with the safe opening and operation of schools during the COVID-19 pandemic. The funding was calculated at \$200 per students resulting in a total for the district of \$400,400. The funds need to be used and receipt of any products need to be bought and delivered before December 30, 2020.

Dr. Morse went on to explain that the district will use these funds for: PPE associated costs at \$123,790, Air Handler Ionization Device at \$48,000, Elementary furniture at \$183,610 and Supplies for food delivery at \$45,000.

Dr. Morse asked the Board or public if they had any questions. The Board asked if any technology purchases were considered, clarified that purchases needed to be installed and working by the deadline, and if a motion was needed to authorize the spending of this funding.

Sue Caswell stated that it was not required, but it would not hurt to do so.

Michael Williams made a motion to accept the Supplemental Public-School Response Fund (SPSRF), 2nd by Dan Klein. Motion passed with a vote of 7-0 with the student representative voting in the affirmative.

Tom Newkirk moved to the approval of the agenda and clarified that the non-meeting as stated on the agenda is to discuss the outcome of the Board negotiation teams meeting with the Guild, and that it would follow after the discussion surrounding the request for students to remain in Oyster River.

There were no additional changes suggested.

II. APPROVAL OF AGENDA:

Brian Cisneros moved to approve the agenda as amended, 2nd by Denise Day. Motion passed with a vote of 7-0 with the student representative voting in the affirmative.

At this time Tom introduced public comment.

III. PUBLIC COMMENTS:

Laura Vittorioso of Barrington stated to the Board that a better plan was needed for high school students, and relayed the number of hours that the freshman have been in school compared to the number of hours that the Board has been meeting. She stated that families should be given the choice for student return and encouraged the Board to meet with other districts that are making it work.

Natalie Lessard of Durham is a member of the girls hockey team and understands the needs for safety protocols, and that sports are a good outlet, and is vital to students mental health and well-being, and implored the Board to allow winter sports.

Jenna Young of Madbury read the letter that she previously sent to the Board. She has been playing hockey since she was eight years old and it has always helped her through the tough times. Being on a sports team is like having a second family. We knew that every game and every practice we had, could have very well been our last. Because of that, we stuck to the rules and guidelines provided by the Board to make sure that we could come to play again. Please let us play.

John Kelo is a senior at the high school and co-captain of the boy's hockey team, and he is here tonight to represent the other 44 players on the team. He stated that this is a once in a lifetime opportunity and we are following the protocols and guidelines for safe play. Playing sports is essential to our mental health and asked the Board to allow winter sports.

There were no additional public comments and it finished at 7:21 PM.

IV. APPROVAL OF MINUTES:

Motion to approve the November 4, 2020 regular meeting minutes:

Revisions: None

Brian Cisneros moved to approve the November 4, 2020 regular meeting minutes as written, 2nd by Denise Day. Motion passed with a vote of 7-0. Student Representative voting in the affirmative.

V. ANNOUNCEMENTS, COMMENDATIONS AND COMMENTS:

A. District:

Suzanne Filippone, high school principal updated the Board on the increase of target learners into the building, and also the return of staff. She went on to state that even with the return of some of the staff she was disappointed that she had to cancel the return of the ninth graders for next week and move it to November 30th. She also stated that students need to sign up for this return to assure that transportation needs can be met. She also stated that with the rise of Covid numbers, there is nervousness among the staff.

Jim Morse stated that he is watching the Covid numbers closely and that Durham is 3rd in the state for active cases. He also stated that he will be watching the numbers when UNH goes out on winter break. He is happy to state that in speaking with the elementary principals they relayed that they are seeing no impact of Covid at this level.

The Board and student representative asked a few clarifying questions which were answered by Suzanne and Dr, Morse.

B. Board:

Denise Day began by stating a line that she uses at her work, that the next time we are in a pandemic we will do better. She understands that this is a very trying time for all and that everyone is working extremely hard and asked the community to keep that in mind when sharing their thoughts and concerns during public comment.

Tom Newkirk referred to a letter that was sent to the Board that was written by Aiden Kelly a member of the Student Athlete Leadership Team (S.A.L.T). He wrote to express his opinion and concerns regarding the decision that was made for fall sports. He referred to the question of why Oyster River sports should stay open if other schools in the area are closing theirs, and stated those other schools are not Oyster River. There is a reason Oyster River has won the Sportsmanship Award two years in a row and it involves how we treat other teams we play, and how we play for and with each other. He expressed his appreciation for a very difficult decision.

Yusi Turell took this opportunity to clarify two items from the last meeting concerning concurrent teaching and students in their transition years – 5th and 9th graders. She spoke strongly about a concurrent teaching model and felt that the public may have confused her passion for considering the model, with passion for the model itself. For the transition for 9th graders she would like to request a presentation to the Board about what we've learned last quarter about their academic and socio-emotional performance and needs. Which could include grade comparison to last year, teacher observations and suggestions, and student input. For the 5th graders she hopes to return to the Quarter 3 model discussion for students who already have an in-person option, it may do more harm than good to have 2 asynchronous days, for the sake of just one additional half-day in person.

VI. UNANIMOUS CONSENT AGENDA:

Motion to approve the agenda items listed under the unanimous consent agenda:

There were no items for the unanimous consent agenda.

VII. DISTRICT REPORTS:

A. Assistant Superintendent Reports:

Todd Allen gave a brief introduction for the upcoming sabbatical presentation by Jon Bromley, but also reminded the Board that there are still two past Sabbatical presentation that he hopes to bring before the Board at a future meeting.

Jon Bromley, an environmental science teacher for the high school introduced himself and briefly explained that he is working to develop a model for a Capstone Program at the high school. He created the Bromley Sabbatical Team (BST) with a group of approximately 20 students who have expressed interest in working with him to create the Capstone Program Model. The group consists of 4 seniors, 6 juniors, 5 sophomores. His motto is Working together to transform ORHS education and ...along the way...INSPIRE and EMPOWER some students.

His goals for this presentation are threefold. Why? Overview, and next steps. For this meeting he will explain the Why? Which is to provide a philosophical framework, justification for sabbatical project (Capstone Program concept)

In Jon's view, competency-based education (CBE), emphasis on 21st Century Learning Expectations (21st CLE) and social-emotional learning (SEL) are movements/reforms designed to address the changing social-educational landscape and needs of our schools. But despite the fact that CBE, 21st CLE and SEL are increasingly cited and used in schools to guide curricular and administrative decisions, I believe that there is a "disjointedness" to how these different reforms actually fit (or don't fit) within a teaching model that is...antiquated.

Capstone Working Definitions: A program that is integrated into the 9-12 curriculum, is guided by and evolves with a student's interest over their high school career, and culminates with an individualized project that provides students the opportunity to demonstrate and reflect on their growth as a members of the ORHS community.

A program that seeks to more fully integrate the ORHS vision of a graduate into a cohesive, school-wide, student-centered curriculum.

A school-wide, multi-year, interdisciplinary program that empowers students to bring their creative and critical thinking skills to bear upon a culminating experience focused on the issues, passions or concepts that are meaningful to the student.

He believes that a Capstone Program could help to transform the educational model at ORHS by helping us to integrate our 9-12 curriculum into a final, culminating experience for our students (school-wide backward design). Empowering students to bring their interests, experiences, and passions to bear on their high school experience as a whole. Providing a common starting point - a hub - around which programming decisions can be made (courses to offer/not offer; opportunities to create, etc.)

He went on to explain his next steps are to continue to work w/BST, engage student body, collect data, work with HS Advisory Committee, engage HS faculty on a broader level, and to expand BST to include members of the community.

The Board was very interested in Jon's proposal and asked that he plan on expanding on this project as an agenda item at a later meeting. Jon thanked the Board and expressed that he would be very interested in returning at a later date with additional information on this program.

B. Superintendent's Report:

Dr. Morse invited Andy Lathrop, Athletic Director up to the podium to present his winter sports presentation.

Andy began his presentation by reading a letter that he sent to fall coaches, athletes and parents for a successful fall season and then moved forward with his power point presentation. He also extended a thank you to Kim Wolph and Mike Feld for all of their assistance with his athletic program.

Andy provided the current timelines presented by NHIAA, which are: November 30 for starting of skills and drills, December 14 for beginning of try outs, and January 11 for beginning of games.

Megan Deane, student representative verified that these were NHIAA timelines and not OR.

Things we learned this fall: Parents, Coaches and Athletes were very compliant with our protocols. Additional staffing was required to help manage games and protocol. Volleyball was a successful model for basketball. The NHIAA was very supportive and flexible with restrictions individual school districts had. While not the preference of the athlete, masks are feasible during play. Cleaning and disinfecting facilities and equipment was done extremely well by coaches and facilities staff.

Things to be considered: Masks during play? Stay with regional play? Wrestlers may have no other school to train with, Exeter is not an option. Bus Use? Outside club restrictions continued. Facility Access?

ORHS and ORMS Winter Sports: Ice Hockey, Basketball, alpine skinning, swimming, indoor track (likely no meets this year), wrestling (2-3 individuals). ORMS: Basketball.

Andy presented to the Board three different options: Option 1 - Hybrid #1 (Designed to mirror the fall season). Option 2 - No interscholastic Competition, and Option 3 - No Athletic or Physical Activities.

Additionally, Andy presented three questions to the Board: Which winter sport model is best for ORCSD? Outside club restriction? Fitness room to be open or closed?

Andy asked the Board if they had any additional questions.

The Board thanked Andy for his report and the great job that was done with fall sports. However, there were questions about the process of cleaning in between, protocol that is used if a visiting team does not want to follow OR procedures, the wearing of masks, the use of the locker room. The breaking point for pauses or cancellation of the sports program and when the NHIAA steps in. Participating in sports over NH borders and its repercussions, policy recommendations and guidelines that need to be followed, and a lengthy discussion surrounding the different models presented and club sport participation versus district participation. There was additional discussion pertaining to what motion with the possible removal of club sports be considered. Bus transportation pros and cons were also discussed.

Dan Klein made a motion to adopt Option 1 as written for winter sports, 2nd by Brian Cisneros. Motion passed with a vote of 7-0. Student Representative voting in the affirmative.

Andy invited Mike Feld up to the podium to answer questions surrounding the use of the fitness room. Mike explained that he revamped the entire room so that it would allow technically a maximum number of 18 athletes to use the room, but he felt that 10 was a more realistic number for room usage.

The Board asked if this room was used in the fall? Mike stated that it was not. There was also a discussion surrounding Andy tracking club sports. Suzanne stated that to require Andy to track these activities was not a required part of his job and he has not been asked to do this.

Tom Newkirk asked if the creation of a policy surrounding club sports should be discussed. The issue of the usage of the fitness room had not been voted on.

Al Howland made a motion to close the fitness room for usage only for fitness rehabilitation with the trainer, 2nd by Denise Day. Motion passed with a vote of 6-1 with Brian Cisneros voting against. Student Representative voting in the affirmative.

Dr. Morse continued his report out with an update on the current open bus driver and paraprofessional positions and asked the audience if anyone would be interested in applying for either of these positions.

Dr. Morse updated the Board on the snow memo that was sent out to clarify how the district will be calling snow days in the coming months, and also mentioned that this would allow the district to know the last day of school.

Dr Morse updated the Board on the musical presentation that occurred last evening and that it was limited to families only, but Alexander will be putting together a streaming on the website so that all can enjoy the presentation.

Dr. Morse updated the Board on the status of reaching out to the Dover superintendent pertaining to sharing professional health advice with them. He suggested that if the Board was interested, he would collect questions and schedule a Teams meeting with Dover to discuss.

The Board asked if there were any health recommendations that Dover uses that we could review. Dr. Morse stated he would check.

There was no further discussion and the meeting moved forward.

~~C. Finance Committee Update:~~

D. Business Administrator: None

Tom Newkirk moved the meeting to the student report.

D. Student Representative Report:

Megan Deane reiterated that she had surveyed the students on winter sports and that 18 responses were received. She also stated that in addition to sports she also received feedback that students want to be heard and that they should have more of a voice. Students want to go back.

Tom Newkirk asked Megan to possibly set up a meeting with students that members of the Board could attend and listen to their concerns. Megan stated that she would work on that.

~~F. Other:~~

VIII. DISCUSSION ITEMS:

Wakefield School District Request for Superintendent Services

Dr. Morse updated the Board on the request received by Wakefield, that at this time is just a gauging of interest.

Tom Newkirk made a motion to decline the offer, 2nd by Dan Klein. Motion passed with a vote of 7-0. Student Representative voting in the affirmative.

Draft 2021-22 School Calendar for 1st Read

Dr. Morse explained that we try to align our calendar with the Dover School District as we have a number of students who take part in the vocational program offered by Dover. He went on to explain that this is a first read and to let him know if there were any questions.

The Board asked about the first week of school being longer than normal. There was no additional discussion and Tom asked for a vote.

Denise Day made a motion to accept the 2021-22 calendar for a 1st read, 2nd by Brian Cisneros. Motion passed with a vote of 6-0-1 vote with Michael Williams abstaining. Student Representative voting in the affirmative.

Student Request to Remain in Oyster River

Dr. Morse explained that he received notification by the Dover superintendent that he approved this request for two students to remain at Oyster River.

There was no additional questions or discussion.

Denise Day made a motion to approve the request for students to remain in Oyster River, 2nd by Dan Klein. Motion passed with a vote of 7-0. Student Representative voting in the affirmative.

At 9:14 PM Tom Newkirk stated that they will be going into to a non-meeting and made a motion to adjourn.

Tom Newkirk made a motion to adjourn for a non-meeting for strategy or negotiations with respect to collective bargaining for review of the Board negotiation team meeting with the Guild representatives, 2nd by Brian Cisneros. Motion passed with a vote of 7-0. Student Representative voting in the affirmative.

Meeting resumed at 10:07 PM.

IX. ACTIONS

Superintendent Actions:

A. Board Action Items:

Discussion:

Establish a Board/Guild/Parent/Administrator Committee

Tom Newkirk asked Al Howland to introduce the proposed charge:

The School Board will form a standing committee that includes, Guild, Parents, Administration and Board to investigate strategies to continuously improve instruction and provide recommendations to the School Board on a monthly basis. Nothing in this charge prohibits staff from implementing improvements on an on-going basis.

A discussion ensued and information clarified.

Denise Day made a motion to accept the proposed charge and committee breakdown, 2nd by Brian Cisneros. Motion passed with a vote of 7-0.

An additional discussion surrounding the creation of an additional Covid Task Force was suggested and a lengthy discussion ensued that resulted in a motion to create this second committee.

Yusi Turell made a motion that the School Board form a COVID-19 Task Force including the Guild and at least one health representative. The Task Force will look ahead to academic; health/safety, staffing, and other complex factors related to the pandemic and recommend actions that the Board can take to anticipate and plan for these developments, 2nd by Michael Williams. Motion defeated with a vote of 2-5 with Yusi Turell and Michael Williams voting in the affirmative.

Motion to Approve List of Policies

Denise Day made a motion to approve the list of policies for first read, 2nd by Dan Klein. Motion passed with a vote of 6-0-1 with Michael Williams abstaining.

Denise Day made a motion to approve the list of policies for deletion, 2nd by Brian Cisneros. Motion passed with a vote of 7-0.

Michael Williams questioned that he was unable to find some of these policies on the website and questioned if there were more that were missing.

Dr. Morse will have Wendy review the policy book to make sure that all active policies are listed on the website.

X. SCHOOL BOARD COMMITTEE UPDATES:

Denise Day updated the Board on the Anti-racism committee that she is a part of and at their last meeting they reviewed all of the things that are being done at the schools.

A. Manifests Reviewed and Approved by Manifest Committee:

Denise Day and Dan Klein reviewed the manifests.

Payroll Manifest #

Vendor Manifest # 11 \$174,060.15

XI. PUBLIC COMMENTS: None

XII. CLOSING ACTIONS:

A. Future Meeting Date: 11/18/20 – Regular Meeting – ORHS Auditorium
11/19/20 – Budget Meeting – ORHS Auditorium

~~**XIII. NON-PUBLIC SESSION RSA 91-A:3 {if needed}**~~

NON-MEETING SESSION: RSA 91-A:2 I

- Negotiations for Guild.

IV. ADJOURNMENT:

Michael Williams made a motion to adjourn the meeting at 10:36 p.m., 2nd by Dan Klein. Motion passed with a vote of 7-0.

Respectfully Submitted,
Wendy L. DiFruscio
Executive Assistant to Superintendent of Schools

Oyster River Cooperative School District

Budget Workshop Meeting Minutes

November 19, 2020

DRAFT

SCHOOL BOARD PRESENT: Brian Cisneros, Dan Klein, Tom Newkirk, Denise Day, Michael Williams, Al Howland, Yusi Turell

Student Representative:

ADMINISTRATORS PRESENT: James Morse, Sue Caswell

STAFF PRESENT:

GUEST PRESENT: There were 0 members in the audience.

CALL TO ORDER at 7:00 PM by Al Howland

Al Howland opened the meeting with the first agenda item that he turned over to Sue Caswell, Business Administrator to explain.

II. DISCUSSION:

Details of revenue sources and adjustments (overview of tuition, review state aid impact, current tracking for FY 2021 fund balance)

Sue walked the Board through the revenue details and any adjustments that she made for the revenues for FY21.

Dr. Morse explained for Yusi's benefit how the sheet is broken down and the distinction for the color usage for the different categories. He also explained that these are very rough estimates as they are done a year in advance.

The Board asked if the adequacy was across our district or the state. If the ADM enrollment was based on actual numbers. Sue explained that the adequacy will be adjusted two more times and that the enrollment is based on current enrollment and directed the Board to the State Web site for the process that is followed to determine Adequacy.

Dr. Morse expressed that he thought this budget would be worse, but the bond rate came in lower than anticipated.

Update on any news from ReVision Energy on whether bus canopy can be included in the PPA financing?

Sue stated that the good news is that the investor is positive about sponsoring this but requested that it be called a Solar Canopy and not a Bus Port.

Dr. Morse explained that Sue is in contact with our legal counsel as well as ReVision Energy to receive clarification for the possible inclusion of this on the Warrant Article for March of 2021. She will keep the Board informed of the status. When we installed solar on the facilities building it did not require voter approval.

There was a clarifying discussion surrounding financing for the Solar Canopy and also surrounding the options for the financing.

Any other adjustments made since October 29 workshop (i.e. updated negotiated agreements cost for warrant articles)

Dr. Morse explained that there was one adjustment that resulted from a savings of \$28K from the ORBDA/ORPASS negotiations and that this savings was moved to the legal account at the SAU.

Review likely local tax burden change for each town at 2.5%, 3%, and 3.5% without drawing on reserve funds

There was a lengthy discussion surrounding the past and present tax burden by each of the individual towns. A question was posed to other Board members whether a re-assessment was scheduled to happen in the towns of Durham and Lee, like the one that took place in Madbury last year.

Dr. Morse again explained the process that is followed for the tax impact.

Consider any proposed budget changes from the Board or Administration.

Michael Williams submitted two independent proposals. One was for an increase in funding for pandemic related expenses such as technology expenses or the addition of 3 – 5 positions proposed for \$600K . This would result in a 3.4% budget increase utilizing \$154K out of the emergency fund.

The second proposal is for communication capability. Proposes to increase SAU budget by \$50K for a part time communication specialist.

Questions asked if the situation changes can the money be moved back to emergency fund. Discussion surrounding the budget goal that was already approved in the range of 2.5% - 3.5%. Suggestion made to get the sense of the Board and how they wish to move forward before any decisions are made.

Al Howland suggested that the 2.5% option be removed completely and work with the 3.0% and 3.5% and determine how much of the emergency fund the Board is comfortable using to offset the revenues and start there at the next meeting.

Sue will take the 3.0% and the revised 3.5% option at \$450K and create 3 options for each using \$250K increments and off-sets and bring that back to the Board to use as a starting point to make a decision on the FY22 budget.

There was additional discussion surrounding the need for a part-time communication director and the amount of out-reach that the superintendent is being asked to generate is overwhelming.

Dr. Morse stated that if the budget was different, he would ask for three positions: Communication Director, Diversity Director and a 5th grade world language teacher.

Discussion of warrant article for increasing retained fund balance from 2.5% to 5%

Sue explained that she asked for legal clarification on adding this to a Warrant Article and was given the correct wording needed. The Board is fine with adding this warrant article.

Discussion of warrant article to establish capital reserve fund (or add to facilities capital reserve fund) from unassigned fund balance to prepare for purchase of service building OR middle school solar arrays.

Sue again sought legal counsel for this, and the district can create a new trust fund or it can be added to an existing fund. A discussion ensued if there was a maximum amount needed, and if this would need to occur yearly.

Closing comments: None

**III. ~~NON-PUBLIC SESSION RSA 91-A:3 (if needed)~~
NON-MEETING SESSION: RSA 91-A:2 I (b)**

- Consultation with Legal Counsel.

IV. ADJOURNMENT:

Meeting ending at 8:15 PM

Respectfully Submitted,
Wendy L. DiFruscio
Executive Assistant to Superintendent of Schools



ORHS ATHLETICS
55 Coe Drive
Durham, NH 03824
603-868-2375 x1105
603-868-1355 Fax

OYSTER RIVER HIGH SCHOOL ATHLETICS DEPARTMENT

To: Dr. James Morse, Superintendent
From: Andy Lathrop
Date: 10/9/19
Re: 2020-21 HS/MS Winter Coach and Volunteer Nominations

Message:

Please accept the following names for nomination to coach their selected sports this upcoming winter season.

High School/Middle School Volunteer Positions:

Craig Randall	Boys Hockey
Daryn Gladstone	Ski Team
Scott Reid	Ski Team
Kirsten Wilson	Ski Team
Emily Meyer	Girls Basketball
Ashley Wood	Swimming

Paid Positions:

Name	Team	Stipend	Years	Longevity	Total
Jack Canny	Boys JV Hockey	\$3475	2	0	\$3475
Peter Harwood	Boys Varsity Ice Hockey	\$5346	3	\$75	\$5421
D Ellis Mueller	Boys Varsity Hockey Asst.	\$2138	3	\$75	\$2213
Jamie Long	Girls Varsity Ice Hockey	\$5346	8	\$225	\$5571
Scott Barton	Girls Varsity Hockey Asst.	\$2138	0	0	\$2138
Scott McGrath	Girls Indoor Track	\$3703	0	0	\$3703
Nick Ricciardi	Boys Indoor Track	\$3703	18	\$375	\$4078
William Reeves	Swimming	\$3703	27	\$375	\$4078
Rebecca Finnegan	Diving	\$2139	2	0	\$2139
Cam Calato	Girls Reserve Basketball	\$2673	1	0	\$2673
Laura Fant	Girls Asst. Swimming	\$2139	12	\$375	\$2514
Vacant	Boys Varsity Basketball Asst.				
Vacant	Boys JV Basketball				
Nicole Casimiro	Girls Varsity Basketball	\$5346	3	\$75	\$5421
Celeste Best	Girls Varsity Basketball Asst.	\$2138	0	0	\$2138
Erin Mullenix	Girls JV Basketball	\$3475	4	\$75	\$3550
Jimmy Flynn	Boys Reserve Basketball	\$2673	0	0	\$2673

Middle School Paid Positions:

Name	Team	Stipend	Years	Longevity	Total
Sunny Sadana	Boys 7 th Grade Basketball	\$2467	5	\$150	\$2617
David Geschwendt	Girls 7 th Grade Basketball	\$2467	5	\$150	\$2617
Jason Duff	Boys 8 th Grade Basketball	\$2467	6	\$150	\$2617
Vacant	Girls 8 th Grade Basketball				

Sincerely,

Andy Lathrop
 Director of Athletics
 Oyster River Cooperative School District

Oyster River Cooperative School District

COACHING NOMINATION FORM

Name of Candidate: Daryn Gladstone	School: ORHS
Position: Alpine Ski Coach	Paid: <input type="checkbox"/> Non-Paid: <input checked="" type="checkbox"/>

Athletic Director Narrative:

Please accept this nomination of Daryn Gladstone for the Alpine Ski Head Coach position. Daryn brings a wealth of ski racing experience and will be a great resource for our athletes.

Attachments: Reference Checks: Application:

Andrew P. Lathrop
Signature of Athletic Director

11/24/20
Date

Policies for
 First/Second Read/Adoption/Deletion
SB Meeting of
December 2, 2020

Title	Code
Policies for First Read	
Tutoring for Pay	GCRD
School Board Use of Emails	BHE
Policies for Second Read/Adoption (Unanimous Consent)	
Resignation/Retirement	GCQC
Staff Vacancies	GCP
Work Rules for Staff	GDR
Policies for Deletion/Replacement	
Publication of Creation of Education Material	GCQB
Overnight Program Implementation (Unanimous Consent)	GCKA
Evaluation of Professional Staff - Teachers (Unanimous Consent)	GCN/AFC
Retirement (Unanimous Consent)	GDPC/GCPC

As a reference the October 8, 2020 & November 12, 2020 policy minutes are attached to this packet.

OYSTER RIVER COOPERATIVE SCHOOL BOARD	Policy Code: GCRD
Date of Adoption: July 6, 1988 Code Revision: November 18, 2009 Policy Committee Review: October 8. & Nov. 12, 2020 School Board First Read: December 2, 2020	Previously CGQAB Page 1 of 1 Category: Optional

TUTORING FOR PAY

It is the [Oyster River Cooperative School Board](#) policy that no teacher may receive [pay](#) for tutoring one of his/her own pupils. A teacher should also avoid tutoring any child from his/her building. Exceptions regarding tutoring should be discussed with the teacher's building principal.

The above does not apply to home bound instruction assigned by the school administration.

OYSTER RIVER COOPERATIVE SCHOOL BOARD	Policy Code: BHE <i>Previously BHEA</i>
Date of Adoption: July 20, 2011 , Code Change-Adopted School Board: May 2, 2012 Recently Adopted - No Changes: October 24, 2012 School Board/Superintendent Revision: January 13, 2014 & March 31, 2015 Annual Review Policy Committee: April 19, 2017-No Change Annual Review Policy Committee: April 11, 2018-No Change Board Annual Review: May 6, 2020 - No Change <u>Policy Committee: November 12, 2020</u>	Page 1 of 1 Category: Recommended

SCHOOL BOARD USE OF EMAIL

The Right-to-Know law, specifically RSA 91-A:2-a and 91-A:1, requires that “communications outside a meeting ... shall not be used to circumvent the spirit and purpose of” the law, namely to facilitate “the greatest possible public access to the actions, discussions and records” of the Board. To that end, all communications outside of a meeting among any 2 or more Board members, with exception of Board Committees and leadership, including but not limited to electronic mail (email) shall be limited to scheduling meetings and distributing information from the Superintendent. Use of email by School Board members should conform to the same standards of judgment, propriety, and ethics as other forms of School Board related communication. School Board members shall comply with the following guidelines when using email in the conduct of School Board responsibilities:

- A. The School Board shall not use email as a substitute for discussions or deliberations at School Board meetings or for other communications or business properly confined to School Board meeting.
- B. School Board members should be aware that email and email attachments received or business are to be regarded as public records which may be inspected by any person upon request, unless otherwise made confidential by law.
- C. School Board members should avoid reference to confidential information about employees, students, or other matters in email communications because of the risk of improper disclosure. School Board members should comply with the same standards as school employees with regard to confidential information.

This policy affects public access to the Board and the public’s Right to Know. To protect that right, this policy requires a public hearing before it may be revised. Further, this policy may not be suspended except by a two-thirds vote at a public meeting. The Board must always fully comply with the letter and spirit of the Right-to-Know law that may not be suspended. This policy will be reviewed by the Board and all standing advisory committees annually before the end of April to ensure full awareness and compliance.

Legal Reference:

RSA 91-A:2-A, Communications Outside Meetings

Cross Reference:

- BHE-R- School Board Use of Email Procedure
- GBJ- Personnel Records
- JRA - Student Records & Information
- JICL - Student Computer & Internet Use
- GBEF & R- Employee Computer & Internet Use

OYSTER RIVER COOPERATIVE SCHOOL BOARD	Policy Code: GCP GCQC
<p>Date of Adoption: October 12, 1988 Policy Committee Review: October 8, 2020 School Board First Read: November 18, 2020 School Board Second Read/Adoption: December 2, 2020</p>	Page 1 of 1

SEPARATION/RESIGNATION/RETIREMENT

Oyster River Teachers who for any reason intend to resign or who intend to retire are encouraged to indicate their plans to the Superintendent of Schools at as early a date in the school year as a teacher's plans may become firm and the decision to leave is made. Resignations usually become effective at the end of the school year in which they are submitted. ~~Resignations to become effective must be considered on an individual basis.~~ Resignations are to be submitted to the superintendent of schools.

Procedures for the dismissal of certified employees are governed by law and all actions of the board, as well as the rights and privileges of employees, are clearly identified in the statutes. Certified employees are dismissed only when all reasonable efforts to assist the teacher to achieve professional standards of teaching competence have been undertaken.

~~Certified personnel shall retire from active service at the end of the school year in which the employee reaches the age of 70. The board may employ such teachers as substitutes within the restrictions of the statutes.~~

~~Resigning and/or retiring employees will be appropriately thanked by resolution of the board.~~

Legal Reference: NH RSA 1969
189:14 Liability of district
189:14a Failure to be re-nominated or reelected
189:14b Review by State Board

OYSTER RIVER COOPERATIVE SCHOOL BOARD	Policy Code: GCP
Date of Adoption: September 1971 Previously: GCO Code and Title Change Adopted School Board: May 2, 2012 Policy Committee Review: October 8, 2020 School Board First Read: November 12, 2020 School Board Second Read/Adoption: December 2, 2020	Page 1 of 1 Category: Optional

PROFESSIONAL STAFF PROMOTION/RECLASSIFICATION STAFF VACANCIES

~~All openings in the district shall be advertised as per the following criteria: for promotion and/or new positions and positions paying salary for differentials shall be adequately publicized in every school and all qualified teachers shall be given adequate opportunity to make application for such positions.~~

All staff members will be notified via email of vacancies within the District.

We make every effort to post professional positions for at least 10 calendar days.

As with all employment vacancies, all qualified applicants, both internally and externally, will be considered for open positions.

Principals can opt out of posting a long-term substitute vacancy if they are able to arrange a suitable substitute without doing so.

OYSTER RIVER COOPERATIVE SCHOOL BOARD	Policy Code: GDR
Date of Adoption: July 6, 1988 Policy Committee Review: October 8, 2020 School Board First Read: November 18, 2020 School Board Second Read/Adoption: December 2, 2020	Page 1 of 1

WORK RULES FOR STAFF

Oyster River Cooperative School District employees are required to fulfill the responsibilities set forth in their contract, and in other policies established by the school board, ~~and in regulations established by the employee's principal, provided such regulations have been approved by the superintendent.~~ Such policies ~~and regulations will be~~ publicly posted and available to district employees. ~~made available in writing to district employees.~~ A copy of the school board policy handbook will be provided in each school principal's office and the SAU office. ~~Regulations established by each principal will be distributed to the employees in their respective buildings.~~

Cross Reference: GDR-R – Work Rules for Staff Procedure

OYSTER RIVER COOPERATIVE SCHOOL BOARD	Policy Code: GCQB
Date of Adoption: September 1971 Policy Committee Review: October 8, & November 12, 2020 School Board for Deletion: December 2, 2020	Page 1 of 1

PUBLICATION OF CREATION OF EDUCATIONAL MATERIALS

Staff members are encouraged to contribute professional articles and news items. All articles should be cleared through the office of the superintendent of schools in the event that the school district or any of its separate departments are mentioned.

Recommend Deletion

OYSTER RIVER COOPERATIVE SCHOOL BOARD	Policy Code: GCKA
Date of Adoption: March 26, 1987 Policy Committee Review: October 8, 2020 School Board for Deletion: November 18, 2020 School Board for Deletion: December 2, 2020	Page 1 of 1

OVERNIGHT PROGRAM IMPLEMENTATION

The Oyster River School Board recognizes and appreciates the unusual responsibilities and personal sacrifices of teachers engaged in overnight program implementation. Further, the Board recognizes the value to student welfare and learning that accrues from classroom teacher presence. Therefore, the Board authorizes a special stipend for teacher participation in school-sponsored overnight activities where teacher presence is essential to implementation of the academic program and where the specific activity is curricular.

Recommend Deletion

OYSTER RIVER COOPERATIVE SCHOOL BOARD	Policy Code: GCN/AFC
Date of Adoption: September 21, 1988 Policy Committee Review: October 8, 2020 School Board for Deletion: November 18, 2020 School Board for Deletion: December 2, 2020	Page 1 of 1

EVALUATION OF PROFESSIONAL STAFF - TEACHERS

The Board intends to seek and maintain the best qualified staff to provide quality education for students. In keeping with this goal, there will be an ongoing appraisal of the performance of staff to provide:

1. A systematic process whereby all staff members may increase the effectiveness of their services, using the available professional resources.
2. Opportunity for all staff members to analyze their strengths and weaknesses as they relate to the teaching-learning process and to discuss objectively the contributions they have made to the school system.
3. Opportunity for the administrative staff to analyze the strengths and weaknesses of individual staff members and to use this knowledge to develop supervisory service to assist individuals in developing objectives to improve their competence. These may relate to the teaching-learning process and/or other professional responsibilities.
4. Effective means by which administrators may make recommendations concerning the continued employment of personnel, the granting of an increment, and/or other recommendations to the School Board.
5. Identification of incompetent staff.
6. Identification of superior staff who should receive public recognition.

Evaluation of all professional staff will be conducted by the Superintendent and/or such other persons as s/he may designate.

OYSTER RIVER COOPERATIVE SCHOOL BOARD	Policy Code: GDPC/GCPC
Date of Adoption: October 12, 1988 Policy Committee Review October 8, 2020 School Board for Deletion: November 18, 2020 School Board for Deletion: December 2, 2020	Page 1 of 1

RETIREMENT

Compulsory retirement age: 70

Enrollment in state retirement system is compulsory for all teachers employed by the school district including those working for full year or less than full day basis. Part-time teachers who work sporadically or for less than a full year are not required to enroll.

Support Personnel: Secretaries, Custodians, Nonprofessionals

Membership in the retirement system is compulsory for all employees provided the board has approved the district's participation in the state retirement system for these employees.

A pamphlet published by the New Hampshire Retirement System entitled Handbook of Information gives more detailed information and is available at the office of the superintendent of schools.

Policy Committee Remote Meeting Minutes

Thursday, October 8, 2020 @ 3:30 PM

Attendees: Denise Day, Dan Klein, James Morse, Wendy DiFruscio

Visitors: 0

Dr. Morse opened the meeting by explaining that a request came in from one of the Board members with questions on the submitted policy agenda that required clarification before being brought before the policy committee.

Policy – GCKA – Overnight Program Implementation – the policy committee reviewed this policy and briefly discussed that this subject matter is covered under the negotiated agreement in greater detail and does not need to be duplicated in policy. This policy is recommended for deletion by the full Board at their first meeting in November.

Policy – GCN/AFC – Evaluation of Professional Staff - Teachers – once again the committee verified that this information is contained in another district policy GCO {Teacher Performance & Evaluation System} which was already reviewed, and it is also depicted in the negotiated agreement in greater detail. This policy will be recommended for deletion in November. This was also a policy that was noted that it is not on the District Website. This was confirmed and noted that it is possible that other policies are not on the website. A complete review of all District policies will be made to ensure the complete listing of all policies are present.

Policy – GCP – Separation - is one of two policies listed on this agenda with the same code. After committee review, it was determined that this policy will be revised, recoded and given a new title and sent back to the policy committee for review at their next meeting. The duplicate coding was from 1971 and was inadvertently overlooked when the 1988 policy was adopted.

Policy – GCP – Professional Staff Promotion/Reclassification – is the 2nd policy with the GCP coding. It was determined that the policy will be revised, and the title will be changed to Staff Vacancies and is ready for a first read in November. This was another policy that was questioned for verbiage. It was determined that the added language is the normal procedure for posting of vacant positions, and that staff notification of an opening is sent to all staff via email.

Policy – GCQB – Publication of Creation of Educational Materials is a policy from 1971 that is being recommended for deletion by the committee, but a request was made that this policy be reviewed by the Board Chair for input if this is a necessary policy. This will be placed on hold until we receive this determination. This was also a policy that was noted that it is not on the District Website. This was confirmed and will be addressed when the policy committee meets again.

Policy – GCRD – Tutoring for Pay- the committee addressed the concern brought forward by one of the Board members for clarification that this policy is for teaching staff and that it does not affect non-teaching staff. The committee suggested that this policy be placed on hold until such time that legal interpretation be obtained.

Policy – GDPC/GCPC – Retirement – the committee reviewed this policy and determined that this is not the normal procedure that the District follows and will recommend deletion in November. This was also a policy that was noted that it is not on the District Website. This was confirmed and will be addressed when the policy committee meets again.

Policy – GDR Work Rules for Staff – the committee reviewed this policy and determine that the content required an update of the language. This is progressive discipline and the procedure for this policy will need to be reviewed by legal counsel. This policy will also be placed on hold.

No additional questions or comments. Meeting ended at 4:15 PM – Next meeting: November 12, 2020.

Respectfully submitted,

Wendy L. DiFruscio

Policy Committee Remote Meeting Minutes

Thursday, November 12, 2020 @ 3:30 PM

Attendees: Denise Day, James Morse, Wendy DiFruscio Absent: Dan Klein

Visitors: 0

A meeting was held with no quorum.

A review of three policies from the October 8th meeting which were discussed when there was a quorum present will move forward. Those policies are:

GCQB – Publication of Creation of Educational Materials will be deleted.

GCRD – Tutoring for Pay will go for a first read.

BHE – School Board Use of Email will go for a first read.

No additional questions or comments. Meeting ended at 3:45 PM – Next meeting: December 10, 2020.

Respectfully submitted,

Wendy L. DiFruscio

Prepared for:

**Oyster River Cooperative School
District
SAU #5
Durham, NH**

2020 - 2021 Enrollment Projection Report

**by
NESDEC
New England School Development Council
11/09/20**



ORCSD ~ October 1 vs LRPC Projection

October 1 2020 Enrollment	Mast Way	Moharimet	Middle School	High School	Total
	326	288	658	839	2111
LRPC Projections	355	285	652	837	2129



ORCSD ~ NESDEC vs. LRPC Projections K-12

NESDEC	YEAR	K-12	LRPC	YEAR	K-12	% Margin of Error
	2021-2022	2,128		2021-2022	2,115	2.5
	2022-2023	2,117		2022-2023	2,076	3.6
	2023-2024	2,128		2023-2024	2,055	5.3
	2024-2025	2,162		2024-2025	2,038	6.9
	2025-2026	2,149		2025-2026	2,002	8.2

HIGH SCHOOL PROJECTIONS ~ NESDEC vs. LRPC

NESDEC	YEAR	PROJECTION TOTAL	LRPC	YEAR	PROJECTION	TUITION STUDENT	TOTAL
	2021-2022	868		2021-2022	661	155	816
	2022-2023	853		2022-2023	656	157	813
	2023-2024	857		2023-2024	658	157	815
	2024-2025	851		2024-2025	644	157	801
	2025-2026	814		2025-2026	659	157	816

MIDDLE SCHOOL PROJECTIONS ~ NESDEC vs. LRPC						
NESDEC	YEAR	PROJECTION TOTAL	LRPC	YEAR	PROJECTION TOTAL	
	2021-2022	630		2021-2022	667	
	2022-2023	632		2022-2023	627	
	2023-2024	588		2023-2024	621	
	2024-2025	564		2024-2025	586	
	2025-2026	539		2025-2026	562	

ELEMENTARY PROJECTIONS ~ NESDEC vs. LRPC							
NESDEC	YEAR	PROJECTION TOTAL	LRPC	YEAR	MAST WAY PROJECTION	MOHARIMET PROJECTION	TOTAL ELEMENTARY
	2021-2022	630		2021-2022	350	275	625
	2022-2023	632		2022-2023	327	265	592
	2023-2024	683		2023-2024	342	272	614
	2024-2025	747		2024-2025	335	267	602
	2025-2026	796		2025-2026	343	272	615

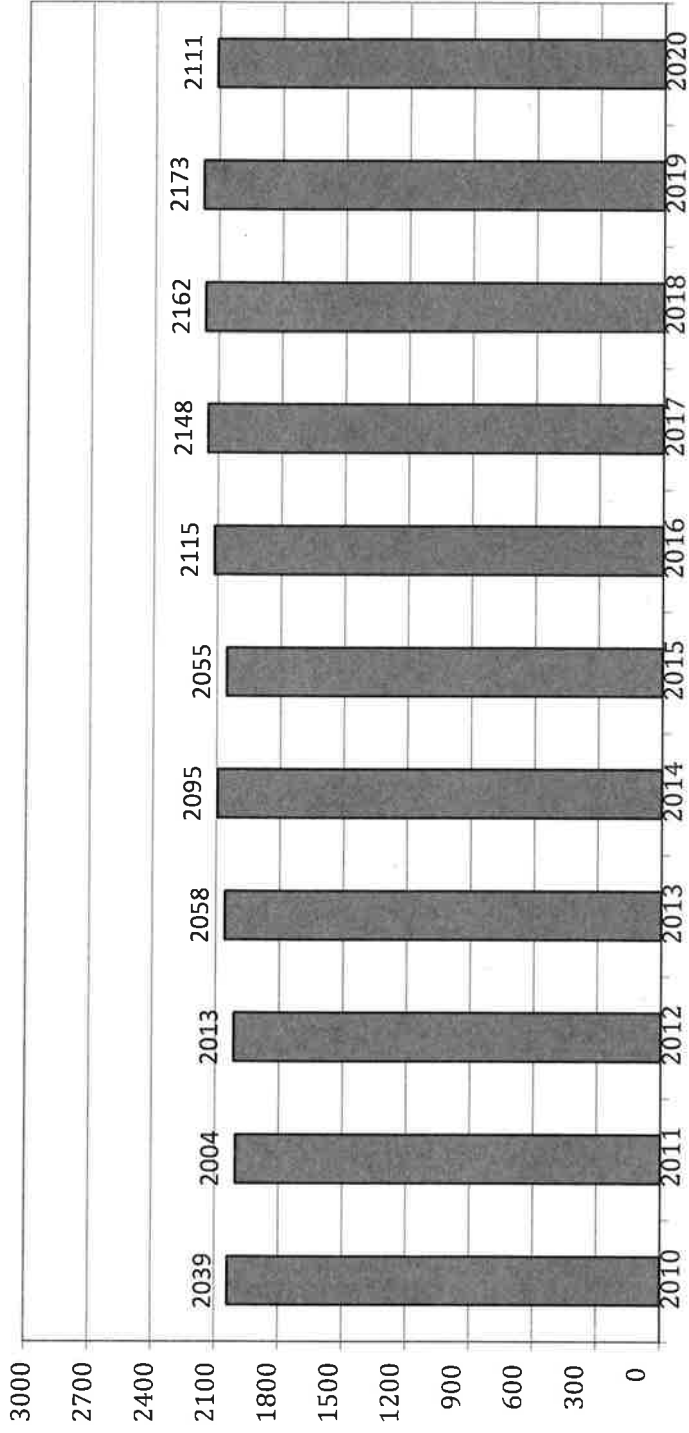


ORCSD ~ Historical Enrollment

Birth Year	Births	School Year	K	1	2	3	4	5	6	7	8	9	10	11	12	K-12
2005	107	2010-11	128	149	157	161	141	156	163	149	160	172	173	155	175	2039
2006	94	2011-12	106	145	142	157	162	141	159	168	144	170	175	177	158	2004
2007	102	2012-13	116	129	144	144	158	166	146	168	171	150	179	166	176	2013
2008	92	2013-14	99	157	139	152	153	171	175	162	174	184	146	181	165	2058
2009	104	2014-15	112	130	152	144	159	162	178	176	163	198	184	146	191	2095
2010	75	2015-16	107	133	131	153	143	162	163	176	173	187	197	181	149	2055
2011	78	2016-17	116	132	144	141	160	150	167	164	175	210	184	187	185	2115
2012	76	2017-18	119	135	140	149	152	169	159	169	163	212	209	179	193	2148
2013	77	2018-19	92	138	147	148	156	159	179	161	170	214	206	207	185	2162
2014	70	2019-20	120	101	150	149	151	162	159	183	161	210	217	205	205	2173
2015	91	2020-21	101	112	106	148	147	152	161	160	185	210	204	218	207	2111

ORCSD ~ Historical Enrollment

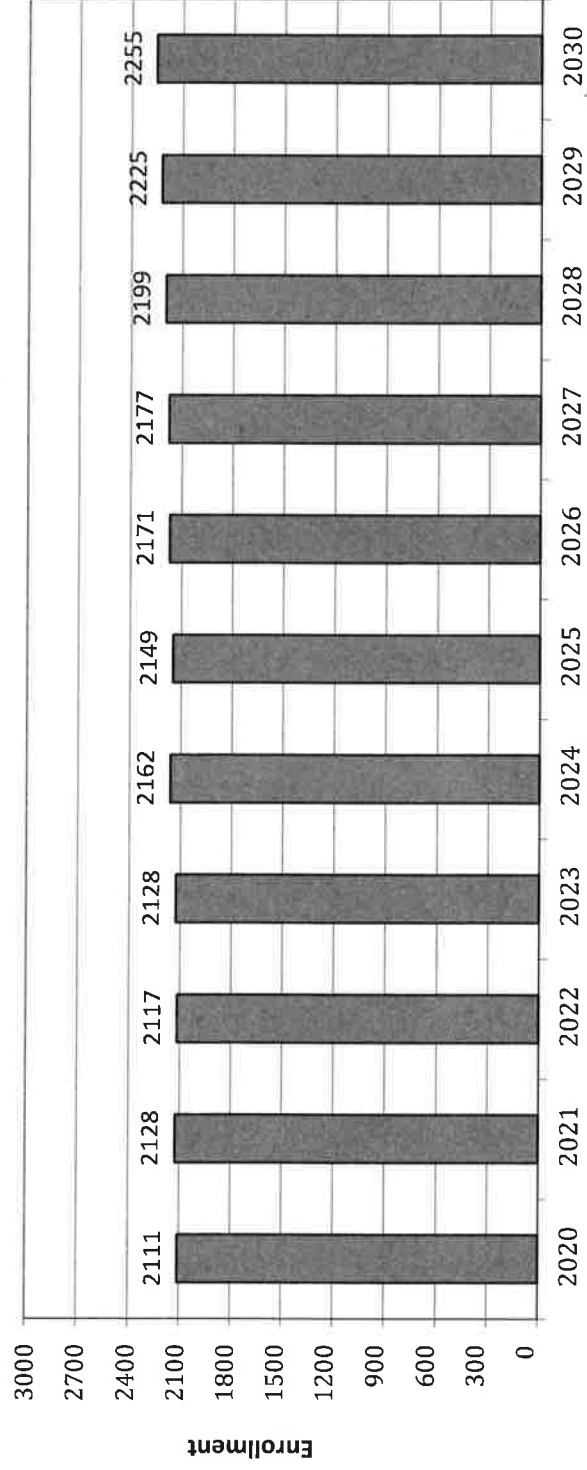
K-12, 2010-2020





ORCSD ~ Projected Enrollment

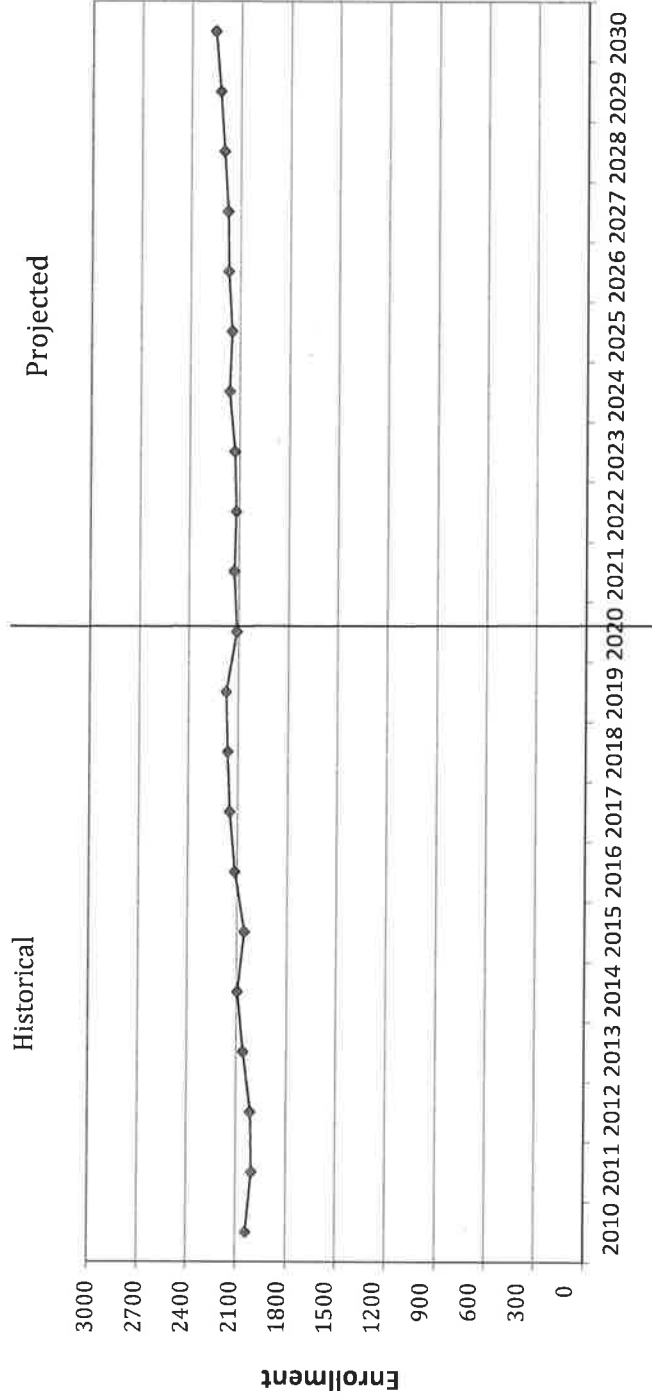
K-12 To 2030 Based on Data Through School Year 2020-21



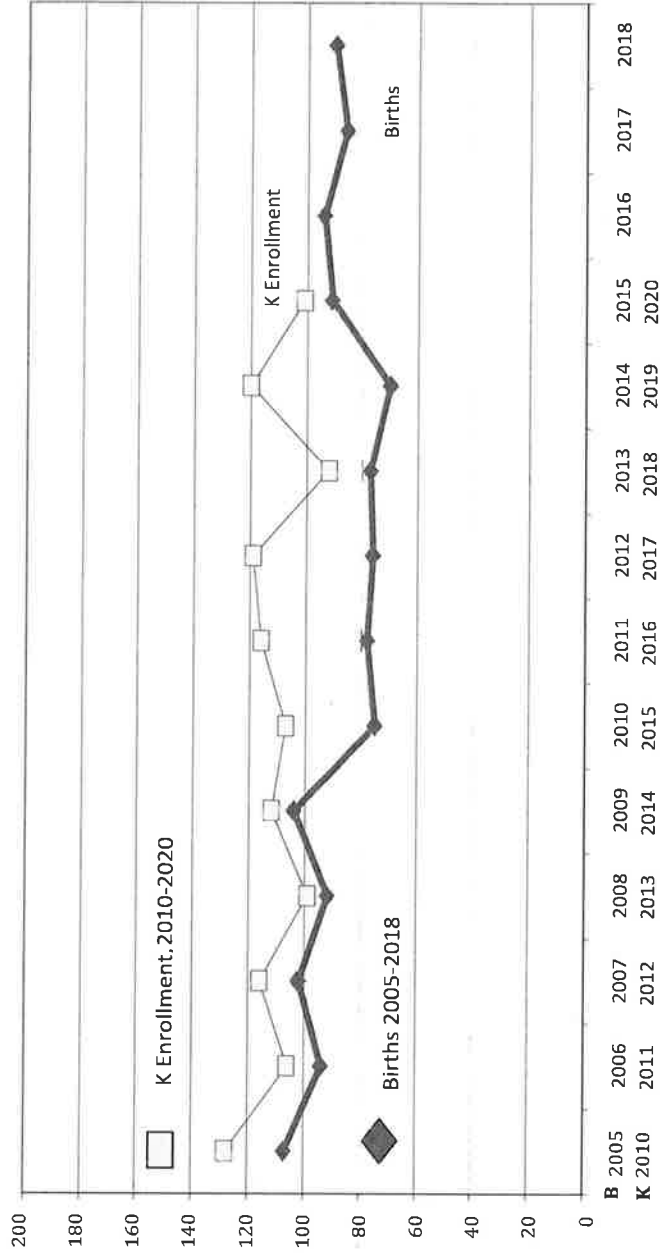


ORCSD ~ Historical & Projected Enrollment

K-12, 2010-2030



NH Birth-to-Kindergarten Relationship





Default Budget of the Regional School

Oyster River

For the period beginning July 1, 2021 and ending June 30, 2022

RSA 40:13, IX (b) "Default budget" as used in this subdivision means the amount of the same appropriations as contained in the operating budget authorized for the previous year, reduced and increased, as the case may be, by debt service, contracts, and other obligations previously incurred or mandated by law, and reduced by one-time expenditures contained in the operating budget. For the purposes of this paragraph, one-time expenditures shall be appropriations not likely to recur in the succeeding budget, as determined by the governing body, unless the provisions of RSA 40:14-b are adopted, of the local political subdivision.

This form was posted with the warrant on: _____

SCHOOL BOARD OR BUDGET COMMITTEE CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Name	Position	Signature
DRAFT		
THIS IS A DRAFT REPORT FOR REVIEW PURPOSES ONLY THE DEFAULT BUDGET PROCESS MUST BE COMPLETED IN THE TAX RATE SETTING PORTAL BEFORE A FINAL REPORT CAN BE GENERATED FOR THE PURPOSES OF CERTIFICATION AND PUBLIC POSTING		

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:
<https://www.proptax.org/>

For assistance please contact:
NH DRA Municipal and Property Division
(603) 230-5090
<http://www.revenue.nh.gov/mun-prop/>



Appropriations

Account	Purpose	Prior Year Adopted Budget	Reductions or Increases	One-Time Appropriations	Default Budget
Instruction					
1100-1199	Regular Programs	\$19,738,309	\$397,097	\$0	\$20,135,406
1200-1299	Special Programs	\$6,828,697	\$35,227	\$0	\$6,863,924
1300-1399	Vocational Programs	\$35,000	\$0	\$0	\$35,000
1400-1499	Other Programs	\$719,678	\$18,597	\$0	\$738,275
1500-1599	Non-Public Programs	\$0	\$0	\$0	\$0
1600-1699	Adult/Continuing Education Programs	\$0	\$0	\$0	\$0
1700-1799	Community/Junior College Education Programs	\$0	\$0	\$0	\$0
1800-1899	Community Service Programs	\$0	\$0	\$0	\$0
Instruction Subtotal		\$27,321,684	\$450,921	\$0	\$27,772,605
Support Services					
2000-2199	Student Support Services	\$4,442,122	\$162,565	\$0	\$4,604,687
2200-2299	Instructional Staff Services	\$1,111,466	\$20,463	\$0	\$1,131,929
Support Services Subtotal		\$5,553,588	\$183,028	\$0	\$5,736,616
General Administration					
0000-0000	Collective Bargaining	\$0	\$0	\$0	\$0
2310 (840)	School Board Contingency	\$0	\$0	\$0	\$0
2310-2319	Other School Board	\$117,473	\$0	\$0	\$117,473
General Administration Subtotal		\$117,473	\$0	\$0	\$117,473
Executive Administration					
2320 (310)	SAU Management Services	\$0	\$0	\$0	\$0
2320-2399	All Other Administration	\$1,346,977	\$55,365	\$0	\$1,402,342
2400-2499	School Administration Service	\$1,917,249	\$96,522	\$0	\$2,013,771
2500-2599	Business	\$648,209	(\$1,081)	\$0	\$647,128
2600-2699	Plant Operations and Maintenance	\$4,245,808	\$6,660	\$0	\$4,252,468
2700-2799	Student Transportation	\$2,142,528	\$45,685	\$0	\$2,188,213
2800-2999	Support Service, Central and Other	\$1,530,443	\$28,249	\$0	\$1,558,692
Executive Administration Subtotal		\$11,831,214	\$231,400	\$0	\$12,062,614
Non-Instructional Services					
3100	Food Service Operations	\$28,000	\$0	\$0	\$28,000
3200	Enterprise Operations	\$0	\$0	\$0	\$0
Non-Instructional Services Subtotal		\$28,000	\$0	\$0	\$28,000



Appropriations

Account	Purpose	Prior Year Adopted Budget	Reductions or Increases	One-Time Appropriations	Default Budget
Facilities Acquisition and Construction					
4100	Site Acquisition	\$1	\$0	\$0	\$1
4200	Site Improvement	\$1	\$0	\$0	\$1
4300	Architectural/Engineering	\$1	\$0	\$0	\$1
4400	Educational Specification Development	\$1	\$0	\$0	\$1
4500	Building Acquisition/Construction	\$1	\$0	\$0	\$1
4600	Building Improvement Services	\$418,858	\$0	\$0	\$418,858
4900	Other Facilities Acquisition and Construction	\$1	\$0	\$0	\$1
Facilities Acquisition and Construction Subtotal		\$418,864	\$0	\$0	\$418,864
Other Outlays					
5110	Debt Service - Principal	\$1,285,000	\$0	\$0	\$1,285,000
5120	Debt Service - Interest	\$145,358	\$1,048,670	\$0	\$1,194,028
Other Outlays Subtotal		\$1,430,358	\$1,048,670	\$0	\$2,479,028
Fund Transfers					
5220-5221	To Food Service	\$824,050	\$0	\$0	\$824,050
5222-5229	To Other Special Revenue	\$641,000	\$0	\$0	\$641,000
5230-5239	To Capital Projects	\$0	\$0	\$0	\$0
5251	To Capital Reserve Fund	\$0	\$0	\$0	\$0
5252	To Expendable Trusts/Fiduciary Funds	\$0	\$0	\$0	\$0
5253	To Non-Expendable Trust Funds	\$0	\$0	\$0	\$0
5254	To Agency Funds	\$0	\$0	\$0	\$0
5310	To Charter Schools	\$0	\$0	\$0	\$0
5390	To Other Agencies	\$0	\$0	\$0	\$0
9990	Supplemental Appropriation	\$0	\$0	\$0	\$0
9992	Deficit Appropriation	\$0	\$0	\$0	\$0
Fund Transfers Subtotal		\$1,465,050	\$0	\$0	\$1,465,050
Total Operating Budget Appropriations		\$48,166,231	\$1,914,019	\$0	\$50,080,250



Reasons for Reductions/Increases & One-Time Appropriations

Account	Explanation
2320-2399	Contractual obligations & benefits increases
5120	Interest on new debt
2200-2299	Contractual obligations & NH Ret increase
1400-1499	Summer school program
2600-2699	Benefits increases offset by decreases in CIP spending
1100-1199	NH Ret increases and health insurance increases
2400-2499	Contractual obligations & benefits increases
1200-1299	Contractual Obligations & Benefits increases
2000-2199	Health insurance, NH Ret increase, SpEd costs
2700-2799	Lease obligations
2800-2999	Benefits increases

**OYSTER RIVER COOPERATIVE SCHOOL DISTRICT THE
STATE OF NEW HAMPSHIRE
2021
SCHOOL WARRANT**

To the Inhabitants of the Oyster River Cooperative School District of Durham, Lee, and Madbury qualified to vote upon District affairs:

You are hereby notified to meet at the Oyster River High School in said district on the 2nd day of February 2021, at 7:00 o'clock in the evening for Session I of the Annual School District Meeting for discussion of Articles 3 through 7 and for any amendments thereto. Warrant articles whose wording is prescribed by law shall not be amended and no warrant article shall be amended to eliminate the subject matter of the article at Session I.

Official ballot voting for school district officers (articles 1 and 2) and on articles 3-7 will occur at town polling locations on Tuesday, March 9, 2021:

Town of Durham	Oyster River High School	7:00 am to 7:00 pm
Town of Lee	Lee Safety Complex	7:00 am to 7:00 pm
Town of Madbury	Madbury Town Hall	11:00 am to 7:30 pm

ARTICLE 1: To choose a Moderator for the coming year.

ARTICLE 2: To choose three School Board members one each for Durham, Lee and Madbury for the ensuing three years, and one At-Large School Board member for one year.

ARTICLE 3: Shall the District raise and appropriate as an operating budget, not including appropriations by special warrant article and other appropriations voted separately, the amount set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$. Should this article be defeated, the operating budget shall be \$ (Default Budget) which is the same as last year with certain adjustments required by previous action of the District or by law; or the District may hold one special meeting in accordance with RSA 40:13, X, and XVI to take up the issue of the revised operating budget only. *The School Board recommends this appropriation. (Majority vote required)*

Note:

Fund 10 = \$ (regular operating budget); Fund 21 = \$ (expenditures from food service revenues); Fund 22 = \$ (expenditures from federal/special revenues); Fund 23 = \$ (expenditures from pass through funds).

ARTICLE 4: Shall the District vote to approve within the provisions of New Hampshire RSA 273-A:3 the cost items included in the collective bargaining agreement reached between the Oyster River Bus Drivers Association and the Oyster River School Board which calls for the following increases in salaries and benefits at the current staffing levels:

2021 - 2022 \$

and further to raise and appropriate the sum of \$ for the 2021-2022 fiscal year, such sum representing the additional costs attributable to the increases in salaries and benefits required by the new agreement over those that would be paid at current staffing levels? *The School Board recommends this appropriation. (Majority vote required)*

ARTICLE 5: Shall the District vote to approve within the provisions of New Hampshire RSA 273-A:3 the cost items included in the collective bargaining agreement reached between the Oyster River Educational Support Personnel Association and the Oyster River School Board which calls for the following increases in salaries and benefits at the current staffing levels:

2021 - 2022 \$

and further to raise and appropriate the sum of \$ _____ for the 2021-2022 fiscal year, such sum representing the additional costs attributable to the increases in salaries and benefits required by the new agreement over those that would be paid at current staffing levels? *The School Board recommends this appropriation. (Majority vote required)*

~~ARTICLE 6 Article 6: Shall the District vote in accordance with RSA 198:4-b, II to increase authorize, indefinitely until rescinded, the retention of any unused portion of the year-end unassigned general funds from the preceding fiscal year from the current percentage of 2.5% to 5% in an amount not to exceed, in any fiscal year, 5 percent of the current fiscal year's net assessment under RSA 198:5, in accordance with RSA 198:4-b, II for the purpose of having funds on hand to use in subsequent fiscal years as a revenue source for emergency expenditures and over-expenditures under RSA 32:11 which are approved by the Department of Education or as a revenue source to reduce the tax rate. (Majority vote required)~~

~~ARTICLE Article 7: Shall the District vote to authorize the School Board to enter into a lease and easement of property not to exceed _____ years with ReVision Energy for ReVision Energy to install, maintain and operate a solar panel array and related equipment at Oyster River Middle School and further to authorize the School Board to enter into a power purchase agreement with ReVision Energy for a term not to exceed _____ years with an option after _____ years for the District to purchase the solar array subject to appropriations, on such terms and conditions as the School Board deems to be in the best interest of the District. The power purchase agreement contains an escape clause.~~

~~ARTICLE 78: Shall the District vote to raise and appropriate the sum of \$125,000 to be added to the Facilities Development, Maintenance, and Replacement Trust for the purpose of establish a Solar Power Expendable Trust Fund under the provisions of RSA 198:20-c, V for the purpose of purchasing a solar power array and related equipment and to raise and appropriate \$ _____ to be placed in the fund This sum to come from June 30 fund balance available for transfer on July 1. No amounts to be raised from taxation; and further to name the School Board as agents to expend from the fund. This Article is contingent upon the passage of Article 7. If Article 7 does not pass, this Article is null and void.~~

Given under our hands at said Durham NH this ____ day of January 2021:

Thomas Newkirk, Chairperson

Michael Williams, Vice-chair

Yusi Turell

Brian Cisneros

Daniel Klein

Allan Howland

Denise Day

Draft

Oyster River School Board

**REQUESTS FOR COMMITTEE ASSIGNMENTS
2020 – 2021**

Approved: April 15, 2020

Revised: December 2020

# reps	PUBLIC MEETINGS	Thomas	Allan	Daniel	Brian	Yusi	Michael	Denise
3	Policy Committee			X				X

# reps	NON/MEETING NONPUBLIC	Thomas	Allan	Daniel	Brian	Yusi	Michael	Denise
2	Negotiations -	X	X					
3	Finance		X		X		X	

REPRESENTATIVES TO OTHER GROUPS

# reps		Thomas	Allan	Daniel	Brian	Yusi	Michael	Denise
1	District Tech Com				X			
1	NHSBA Delegate			X				
1	Wellness							
1	Sustainability		X					
1	Long Range Planning							X
2	Middle School Planning	X			X			
1	Sabbatical Committee							